

**In addition to page 1 and 2 of the Application Form, the following documentation is generally required.**

- ✓ Brief written description of project
- ✓ Existing photos of project location
- ✓ Brochure or manufacturer's "cut sheet" of all exterior materials/items including dimensions
- ✓ Samples/photos of all materials, including colors
- ✓ [Property Plat](#) – must mark to scale location of proposed project on property plat (if applicable)
- ✓ Scaled drawings including all elevations. Must show finished project with measurements (height, length, width) (if applicable)
- ✓ Lighting requires photo of fixture (include wattage/location). If spotlighting, must specify the direction of light projection.
- ✓ Any painting/staining requests must include a color sample

**Please reference the design guidelines and submission requirements to ensure your application is complete.**