## Community Center Surveillance System: Camera Policy

Security of the Community Center and safety of all residents are paramount. Video surveillance cameras are installed at locations in and outside of the building to record entry and exit activities. Cameras are recording but are not actively monitored and signs alerting users of their presence have been installed at entrances. Recordings do not capture audio.

The purpose of video surveillance at the Broadlands Community Center is to:

- Assist in the daily operations of the Community Center including identifying individuals who
  do not comply with the written policy of the Broadlands Association, Inc. as outlined in the
  Agreement for Use.
- Deter theft and vandalism and assist in the identification of individuals who commit damage to the Community Center.
- Assist law enforcement agencies with regard to the investigation of any crime that may be depicted.

At no time will the general public have access to the monitors or to the recordings made in the course of the surveillance. Information contained on the recordings shall not be used or disclosed for purposes other than those for which it was collected, except with the consent of the individual or as required by law. The focus of cameras used in video surveillance in the Community Center will not cover areas where there is an expectation of privacy. Any attempt at disabling or obscuring the cameras is prohibited and any act not in compliance with the Agreement for Use observed in the footage of the surveillance cameras may result in a forfeiture of deposit plus any applicable fees and prohibition of future use of the facility.